

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE  
**Resort Village of Chitek Lake**  
IN COUNCIL CHAMBERS AT 219 PINE STREET ON November 16<sup>th</sup>, 2023 AT 6:00 PM

**PRESENT:** Deputy Mayor Jack Mochoruk, Councilor Robert Fraser, Councilor Leona Paulton

**ABSENT:** Mayor Sandra Svoboda, Councilor John Vandale

**STAFF:** Chief Administrative Officer Tara Westmacott

**GALLERY:** A. Pilipiak, K. Peake

**Deputy Mayor Jack Mochoruk CALLED THE MEETING TO ORDER AT 6:00 PM**

**776/2023**      **MOVED BY: L. Paulton**  
**SECONDED: R. Fraser**  
THAT the agenda be adopted as presented.

**CARRIED**

**777/2023**      **MOVED BY: L. Paulton**  
**SECONDED: R. Fraser**  
THAT the minutes of the regular meeting October 19<sup>th</sup>, 2023 are adopted as read.

**CARRIED**

**778/2023**      **MOVED BY: R. Fraser**  
**SECONDED: L. Paulton**  
THAT the minutes of the special meeting October 20<sup>th</sup>, 2023 are adopted as read.

**CARRIED**

**779/2023**      **MOVED BY: L. Paulton**  
**SECONDED: R. Fraser**  
THAT the list of payments be approved as presented.  
Main Acct CK# 9268 - #9280, Online payment #20231011-01 - #20231102-11  
(\$155,277.73)  
Hall Acct CK#, Online payment 20231026-02 – 20231102-01 (\$542.00)  
Chitek Lake Rec Site CK#679 - #683 Online payment 20231026-01 (\$1798.09)

**CARRIED**

**780/2023**      **MOVED BY: R. Fraser**  
**SECONDED BY: L. Paulton**  
THAT Bank Reconciliation Reports for October 2023 are approved as presented.

**CARRIED**

**781/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

THAT Financial Statements for October 2023 are approved as presented.

**CARRIED**

**NEW BUSINESS**

**782/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

THAT the discussion for Fee Guide be tabled until the December meeting when all of Council is in attendance.

**CARRIED**

The Council has acknowledged that the Village's current 1992 Champion Grader needs repairs that could end up being very risky due to parts not being available, costly because it is unknown the extent of damage, and cause a large amount of downtime in the process.

After review and consideration of several quotes and options for a replacement grader, the decision has come down to either 2006 872D John Deere – 9975 hours in good condition, snow gate and installation and freight from Regina for \$120,000 plus GST and PST, or 2017 770G John Deere 8300 hours snow gate and installation and freight from Saskatoon for \$180,000 plus GST and PST.

**783/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

THAT the Village purchase a 2006 872D John Deere with 9975 hours, snow gate, installation and freight included for \$120,000 plus PST and GST.

**CARRIED**

**784/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

THAT the current grader, 1992 Champion 720A, is backhauled to Richie Brothers in Saskatoon by Brandt Tractor for no additional charge, upon delivery of the new grader.

**CARRIED**

Council acknowledges that the Hall Heat has been a problem since we turned on the in floor heating system. Maintenance was done on the system by W.Kidd of PHS Service, a pump was replaced but it

was suggested by PHS service to flush the in floor heat lines as scale was discovered in the strainer and dark fluid when the boiler was drained. A company was recommended but just an estimate from that company came with \$1200 to \$1500 price tag and ballpark price for flushing \$10,000 to \$20,000. A number of other companies were called to get quotes and many contractors were not available until spring. Gatzke Mechanical was chosen for quickest response and the lowest quote at \$2739. The pipes were flushed on November 10<sup>th</sup> and the heat started working. The boiler is not running at 100% efficiency so additional repairs may be required.

**785/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

THAT we repair broken rear axle assembly on yellow dump truck used for summer maintenance. A quote from TruckMart for \$3000 for part, \$500 core charge and \$300 freight charge for the part. CAO to find out about warranty on the part if it is used or new. Call around to local shops to see who can fix it and have the part shipped to that location and have the truck trailered to that location.

**CARRIED**

**786/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

THAT we repair clutch on Ferris mower, least expensive quote from Lazar Equipment \$943.75 plus GST and PST.

**CARRIED**

**787/2023**      **MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT Rob Fraser be appointed to the Wapiti Library Board for 2024.

**CARRIED**

Council completed the yearly Oaths and Affirmations and Public Disclosure Statements.

**789/2023**      **MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT the Council of the Resort Village of Chitek Lake confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant.

- Submission of the 2022 Audited Financial Statements to the Ministry of Governments Relations;

- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required;
- The Municipality runs a waterworks system that is not subject to public reporting requirements.
- AND that we authorize CAO Tara Westmacott to sign the Declaration of Eligibility and submit it to Ministry of Government Relations.

**CARRIED**

**790/2023**

**MOVED BY:**

**SECONDED BY:**

THAT Council acknowledges the results of the Interim Audit for the 2023 year and approves the 4 adjusting entries as a result of the Audit.

**CARRIED**

Council acknowledges, as per the tax enforcement process a Tax Lien has been placed on Lot 10 Block L.

Council acknowledges a change in the Water Security agency contact to Evan Mcleod from Prince Albert.

Council acknowledges that the partnership agreement between the Resort Village of Chitek Lake and the Ministry has been completed which includes, walkway portion and repaving of Chitek Dr service road. Jurisdictional control of Chitek Dr service road has been transferred to the Village.

**791/2023**

**MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

THAT Councilor Paulton will purchase 6 - \$50 Gift Cards for raffle fundraiser at the Christmas Dinner on December 17, 2023 at 6:00 PM.

**CARRIED**

**792/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

THAT Councilor Fraser will purchase a token of thanks for the Christmas Dinner hosts.

**CARRIED**

All in favor to adjourn the meeting at 7:40 PM.

**CARRIED**

Next Regular December 14<sup>th</sup>, 2023 at 5:00pm

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Mayor/ Councillor

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Chief Administrative Officer