

MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE  
**Resort Village of Chitek Lake**  
IN COUNCIL CHAMBERS AT 219 PINE STREET ON August 17<sup>th</sup>, 2023 AT 6:00 PM

**PRESENT:** Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk, Councilor Robert Fraser, Councilor Leona Paulton, Councilor John Vandale

**STAFF:** Chief Administrative Officer Tara Westmacott

**GALLERY:** Annette P, Carol L, Kerri P,

**Mayor Sandra Svoboda CALLED THE MEETING TO ORDER AT 6:00 PM**

**722/2023**      **MOVED BY: J. Vandale**  
                  **SECONDED: L. Paulton**  
                  THAT the Agenda is adopted as presented.

**CARRIED**

**723/2023**      **MOVED BY: J. Mochoruk**  
                  **SECONDED: R. Fraser**  
                  THAT the minutes of the regular meeting July 20<sup>th</sup>, 2023 are adopted as read.

**CARRIED**

**724/2023**      **MOVED BY: R. Fraser**  
                  **SECONDED: J. Mochoruk**  
                  THAT the list of payments be approved as presented.  
  
Main Acct CK# 9233 - #9242, Online payment #20230728-01 - #20230815-02  
(\$37,704.99)  
  
Hall Acct CK#2227 - #2233, Online payment 20230728-07 – 20230728-08 (\$9364.07)  
Chitek Lake Rec Site CK#661 - #666 Online payment 20230728-06 (\$6236.28)

**CARRIED**

**725/2023**      **MOVED BY: J. Vandale**  
                  **SECONDED BY: L. Paulton**  
                  THAT Bank Reconciliation Reports for July 2023 are approved as presented.

**CARRIED**

**726/2023**      **MOVED BY: J. Mochoruk**  
                  **SECONDED BY: L. Paulton**

THAT Financial Statements for July 2023 are approved as presented.

**CARRIED**

**DELEGATES**

**COMMUNICATIONS**

In regards to damage at Rainbow Park at the end of Helen St, staff has boarded up the broken slide to prevent injury. CAO Westmacott to look into cost for possible replacement of section of slide that is broken, teeter totter that is bent and the swing set that is bent due to fallen tree and also 2 baby swings at Hillside Park. Westmacott to report back to Council next meeting for decision on repairs.

Request for Gravel on Birch Place. CAO Westmacott instructed to talk to Village Employees to coordinate the work.

Request for Culvert Lot 10 Block M. CAO Westmacott instructed to talk to Village Employees to coordinate the work.

Concern for cleanliness of Fish Filleting Shack. The filleting shack will undergo inspection this fall as will other out buildings and a plan will be put together as required to perform maintenance such as painting. As for water nozzles and other such equipment that is perpetually being broken we will purchase with this fact in mind.

Request for speed bumps on Cuelenaere Cres. The Village purchased 16 new speed bumps this fiscal year as per budget planning and all have 24 speed bumps that the Village owns have been placed. Additional areas and placement of speed bumps may be considered in the next fiscal year.

Dog at large on Let 36 Block 6. CAO Westmacott had a phone conversation with the property owners and asked them to keep their dogs on a leash as they exhibited aggressive behavior. Council instructed CAO Westmacott to send a copy of Bylaw.

Ditch between Lot 8 and 9 Block 7 holds water. CAO Westmacott to ask staff to have a look and see if there is a solution that makes sense.

Bathrooms at main beach, garbage thrown down the septic, toilet paper and hand sanitizer stolen or use other than intended. CAO Westmacott to source and install slide locks on bathroom doors. Beach will be locked nightly along with the bathrooms.

**OLD BUSINESS**

**727/2023**      **MOVED BY: R. Fraser**

**SECONDED BY: J. Mochoruk**

Second reading of Amendment to Bylaw 73/2007. Minor change requested and to be posted, the third reading intended for September meeting.

**CARRIED**

**NEW BUSINESS**

Building caveat on dwelling Lot 6 Block 12. Council acknowledges the building is at least 90% complete and the caveat will be removed from the property as per CCA report completion.

Building caveat on dwelling Lot 1 Block M. Council acknowledges the building is at least 90% complete and the caveat will be removed from the property as per CCA report completion.

Request for Lot 13 Block 4 building move to another lot TBD in the Village. Council approves moving this building as long as all parties obtain proper permitting and use a licensed moving company.

**728/2023**      **MOVED BY: J. Mochoruk**

**SECONDED BY: R. Fraser**

Application for building demo, modular home move and development Lot 18 Block 6 has been acknowledged and approved.

**CARRIED**

Shoreline Committee report presented. Councillor R. Fraser will prepare a note to advertise for interest in a private shared Marina. The note will also remind shoreline lease holders that it is their responsibility to keep the lease clean and label the dock leases with the number.

**729/2023**      **MOVED BY: J. Vandale**

**SECONDED BY: L. Paulton**

CAO Westmacott instructed to put out for tender cleanup of concrete and metal rebar in abandoned boat launch area at the end of Chitek Dr.

**CARRIED**

**730/2023**      **MOVED BY: J. Mochoruk**  
**SECONDED BY: L. Paulton**

To add a review of Shoreline lease agreement and Shoreline lease Bylaw to October meeting.

**CARRIED**

**731/2023**      **MOVED BY: L. Paulton**  
**SECONDED BY: R. Fraser**

Request for Shoreline Lease Transfer with sale of property. The lease is available to the new owner until Dec 31, 2023 then it will move back to the Village and be assigned to the next person on the Shoreline waiting list.

**CARRIED**

**732/2023**      **MOVED BY: R. Fraser**  
**SECONDED BY: L. Paulton**

To amend the applications for demo/moving, development and building to include a statement regarding the removal of materials from construction sites. The office will no longer accept construction waste to the transfer bin. CAO Westmacott to state the cost of garbage collection and put a note out for anyone interested in hauling waste to contact the office and be added to a directory.

**CARRIED**

**733/2023**      **MOVED BY: R. Fraser**  
**SECONDED BY: L. Paulton**

TO Recess the meeting at 8:08PM for 15 minutes

**CARRIED**

**734/2023**      **MOVED BY: J. Vandale**  
**SECONDED BY: J. Mochoruk**

To Reconvene the meeting at 8:23 PM.

**CARRIED**

Fee Guide review to be tabled until the October meeting as there is not enough information to make a decision on all aspects of the fee guide.

Council acknowledges the request for putting up a gate to allow local traffic only on the boathouse access road on east Chitek Dr. The Village would need to be able to access this area in case of emergency, tree removal, ground maintenance., etc. Final proposal will need approval. The Village would be willing to support this endeavor by drilling holes with the skid steer for posts if required.

**735/2023**      **MOVED BY: L. Paulton**

**SECONDED BY: R. Fraser**

To put out for tender for continuation of walking path into the Village.

**CARRIED**

**736/2023**      **MOVED BY: J. Mochoruk**

**SECONDED BY: J. Vandale**

To move into an in-camera session at 8:55 PM to discuss Campground Security as the matter falls under the Local Authority Freedom of Information and Protection of Privacy Act. Strategic Planning Section 16.

**CARRIED**

**PRESENT:** Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk, Councilor Robert Fraser, Councilor Leona Paulton, Councilor John Vandale

**STAFF:** Chief Administrative Officer Tara Westmacott

**737/2023**      **MOVED BY: L. Paulton**

**SECONDED BY: J. Vandale**

To move into open session. Closed Session concludes at 9:07 PM.

**CARRIED**

Discussion surrounding Campground Security will be tabled until more information can be gathered. CAO Westmacott instructed to call Saskatchewan Public Safety as a starting point for support and information regarding a Fire Mitigation strategy around the Municipal boundaries of Chitek Lake. CAO Westmacott to also call CP Rail to ask about the responsibility for management of weeds and over grown trees on the abandoned railway. Further discussion will be added to the September meeting.

**738/2023**      **MOVED BY: L. Paulton**

**SECONDED BY: J. Mochoruk**

To move into an in-camera session at 9:23 PM as the following matters fall under the Local Authority Freedom of Information and Protection of Privacy Act.

- i) Human Resources Sec. 16(1)d
- ii) Land Secs 16(1)c and 17(1)d,e
- iii) Legal sec 16(1)a
- iv) Strategic and Future Planning Sec 16(1)e

**CARRIED**

**PRESENT:** Mayor Sandra Svoboda, Deputy Mayor Jack Mochoruk, Councilor Robert Fraser, Councilor Leona Paulton, Councilor John Vandale

**STAFF:** Chief Administrative Officer Tara Westmacott

**739/2023      MOVED BY: J. Vandale**

**SECONDED BY: J. Mochoruk**

To move into open session. Closed Session concludes at 10:10 PM.

**CARRIED**

**740/2023      MOVED BY: J. Mochoruk**

**SECONDED BY: J. Vandale**

CAO Westmacott to post job advertisement for Casual Office and CAO employment.

**CARRIED**

**741/2023      MOVED BY: J. Vandale**

**SECONDED BY: L. Paulton**

To accept offer on Commercial Lot 1 Block P pending 10% non-refundable deposit.

**CARRIED**

**742/2023      MOVED BY: J. Mochoruk**

**SECONDED BY: R. Fraser**

To gift Our Lady of the Lake Rectory \$1379.50 in recognition of the 75<sup>th</sup> Anniversary in 2024.

**CARRIED**

**743/2023      MOVED BY: R. Fraser**

**SECONDED BY: L. Paulton**

To purchase one large sign advertising Residential lots for sale on First Avenue.

**CARRIED**

Council would like to thank all the people who planted all our beautiful pots around the Village. The pot on Chitek Dr and 5<sup>th</sup> Ave belonging to Lana Marion, Debby Alberts, Donna Haeusler and Karla Britton and pots at the Village Office belonging to Shannon Yowzwa each won a \$25 gift card from Little Pine Lodge.

A summer end luncheon for staff is tentatively scheduled for Aug 31.

**744/2023**      **MOVED BY: J. Mochoruk**

**SECONDED BY: J. Vandale**

To adjourn the meeting at 10:27 PM.

**CARRIED**

Next Regular Meeting September 21<sup>st</sup>, 2023 at 6:00pm

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Mayor/ Councillor

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Acting Chief Administrative Officer